

KIRA RMA FORM



KIRA Leuchten GmbH

RETOURE / SERVICE

Wiedenstr. 6

78244 Gottmadingen
Germany

(will be allocated by KIRA)

(Date)

KIRA RMA No.

Customer details

Customer no: _____

Company name: _____

Contact person: _____

Phone: _____

E-Mail: _____

Your reference no.: _____

Please note!

- Post articles for reparation without accessories. (e.g. operating instructions, fixing- and mounting appliances).
- The good has to be packed securely against transport risks.
- Forwarding costs has to be covered by the consignor.
- Unauthorized sent goods will be returned with a handling lump sum of 15 Euros for each article.
- Return of articles (e.g. wrong orders) will be charged with a return to storage fee in the amount of 15 % of the articles value (however, minimum 15 Euros).
- Custom-made products as well as ex-proof articles are generally excluded from returns.

Article details

Invoice no. / Date	/
KIRA Article no. / Number of items	/
Article description	
Serial number	
Detailed description of the defect (defective or broken is no clearly description of a defect)	
Sent accessories (only exceptions, see above)	

(Location / Date)

(Signature / Company stamp)

Completed by KIRA:

WE-Datum:

Rücschein-Nr.:

MA:

www.kira-leuchten.de

KIRA Leuchten GmbH

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